



Survey Guidelines: CCCS will consider individual requests to circulate messages, solicitations or surveys to the membership on behalf of individuals or groups if they meet the following criteria:

- Must be a CCCS member who has renewed their dues for the current year (or \$500 for non-members)
- Survey is broadly relevant to the practice of Critical Care in Canada, and deemed to be of general interest to the majority of the membership
- In the case of policy development, is supported by the CCCS Board as having potentially important implications for Critical Care in Canada
- In the case of research, is supported by the CCCS Executive as having potentially important implications for Critical Care in Canada, and has undergone independent scientific and ethical review. Evidence of scientific assessment will include but, not be limited to peer review reports from external funding agencies, and local institutional research review boards. All proposals must be reviewed by the Research Ethics Board of the host institution

Notes:

- All surveys (protocol, questionnaires, ethics approval documents) must be reviewed by at least one member of the CCCS Scientific Committee and approved by the Scientific Chair
- Prior to survey dissemination, all surveys must be approved by the CCCS Executive before circulation
- CCCS will typically not circulate a survey link more than once. If electronic reminders are part of the survey methodology the CCCS will send up to 2 reminder emails
- Dissemination of a survey link is free for CCCS members (\$500 for non-members)

Please note, if you are a member of an affiliate group of the CCCS, please contact the [CCCS office](#).

Survey Submission Form

Name: _____ Date Survey is due: _____

Institution: _____

Survey Subject: _____

URL of Survey: _____

Email Subject Line: _____

Body of email with explanation: