



EDUCATION COMMITTEE Terms of Reference

Purpose:

The Education Committee provides oversight for the design, implementation, and evaluation of the Society's professional educational activities and products.

Functions:

- Perform ongoing assessments of the Society's educational programs to determine their effectiveness and financial performance.
- Organize Resident Education Day to be held during the Society's annual meeting; presently held in conjunction with the Critical Care Canada Forum. The Chair will work closely with the organizers of the CCCF so that invited speakers at that meeting might be used to the benefit of trainees in Canadian critical care medicine programs.
- Conduct periodic strategic planning to improve the Society's educational portfolio. (CCCS Strategic Planning page 4/9)
- Monitor/report the activities of the RCPSC Specialty Committee in Critical Care Medicine pertaining to trainee education and certification.
- Design educational programs that meet the needs of members for continuing professional education.
- Support/endorse joint educational programs with other organizations, programs according to predefined criteria.

Accountability:

- Copies of all correspondence and minutes from this committee to the Board.
- Before dissemination to general membership, all documents from this committee to be reviewed by the CCCS Executive.

Membership:

- Members to be recruited by an open letter to the Society's membership.
- Membership should be balanced by geographic region whenever possible, and there should be at least one member of the committee that is in community practice.
- Size of committee, including the Chair, to be limited to 5 individuals.
- Chair to be chosen by the CCCS Executive.
- Term of membership and chair: 3 years, staggered.
- Chair of the RCPSC Specialty Committee in Critical Care Medicine (Nucleus) should be a member of the CCCS Education Committee.