



## KNOWLEDGE TRANSLATION COMMITTEE Terms of Reference

### **Purpose:**

To make recommendations to the executives of the CCCS and CCCTG regarding research in knowledge translation.

### **Functions:**

- Communicate a definition of knowledge translation (which includes knowledge synthesis, dissemination, knowledge exchange, and the ethically sound application of knowledge).
- Facilitate the conduct of scoping and systematic reviews of knowledge translation in the critical care setting.
- Identify and prioritize critical care topics that may be desirable for further knowledge translation research.
- Identify funding opportunities for knowledge translation research.
- Identify topics in critical care that may be ready for synthesis into knowledge translation activities (e.g., clinical practice guidelines, patient safety initiatives).
- Develop and advise on strategies to facilitate knowledge translation research in concert with CCCTG research programs.
- Develop and advise on methods to evaluate the effect of knowledge translation research on important process and outcome measures in concert with CCCTG research programs.
- Support trainees and new researchers interested in knowledge translation in critical care through mentorship and support (e.g., career awards applications to CIHR fellowship, doctoral, new investigator awards).

### **Accountability:**

- Copies of all correspondence and minutes from this committee will be distributed to the executive of CCCS and CCCTG.
- All documents from this committee to be reviewed by the executive of both CCCS and CCCTG, before general dissemination.

### **Membership:**

- Members to be recruited by an open letter to the membership of the CCCS and CCCTG. (CCCS Strategic Planning page 6/9)
- Size of the committee to be limited to approximately 5-8 individuals; limiting, if necessary to be done by executives of CCCS and CCCTG.
- Chair of the committee to be chosen by executives of CCCS and CCCTG.

- Term of membership, chair/co-chair: 4 years, staggered.
- The Chair of any ad hoc committees will be appointed by the KT Committee.
- The Chair of any ad hoc committees will seek its members from the general membership of the CCCS and CCCTG.