



## SCIENTIFIC AFFAIRS COMMITTEE Terms of Reference

### Purpose:

The Scientific Affairs Committee provides strategic guidance for the Society's educational research programs and scientific policies.

### Functions:

- Propose scientific areas in need of research to develop the Society's strategic planning of its scientific programs and activities.
- Co-ordinate/advise on all research activities of the Society.
- Endorse/support those projects, which it believes, are of value for the progress of knowledge in intensive care medicine (e.g., Critical Care Rounds).
- Recommend policies to the Board that would further the Society's science and research mission and objectives.
- Liaise with the Canadian Critical Care Trials Group and the Canadian Critical Care Translational Biology Group.
- Foster an environment to encourage Critical Care trainees to consider research as a part of their practice whether in an academic or community setting.
- Organize the Resident Research Section to be held during the Society's annual meeting; presently held in conjunction with the Critical Care Canada Forum. This includes: a call for abstracts to all training programs soliciting abstracts; abstract review for oral or poster presentation; and judging.
- Develop collaborations with other societies and organizations to further research. (CCCS Strategic Planning page 5/9)

### Accountability:

- Copies of all correspondence and minutes from this committee to the Executive.
- Before dissemination to general membership, all documents from this committee to be reviewed by the CCCS Executive.
- The Chair (or representative) also sits on the Executive Committees of the Canadian Critical Care Clinical Trials Group and the Canadian Intensive Care Foundation as a representative of the CCCS.

### Membership:

- Members to be recruited by an open letter to the membership of the CCCS.
- Size of committee, including the Chair, to be limited to 5 individuals.
- Chair to be chosen by the CCCS Executive.
- Term of membership and chair: 3 years, staggered.